**Quality Assistant**

**Location: Lockerbie**

**Salary: Competitive**

***Due to growth we are looking to expand our Quality function within our Production department. You will be working alongside the existing Quality team to ensure that our product is of the highest quality.***

What will the day to day look like, I hear you ask? Well, you will be working with the existing Quality team, and in close liaison with our Technical and Production teams to ensure the maintenance and improvement of the Company’s quality system.

First and foremost, our aim is to recruit talented people that align well with our values and way of working; we’re passionate for success, we act on integrity, we collaborate, we’re resilient, we’re in it together for the long term.

So, if you…

* Have 5 A-C grades (or equivalent) at GCSE including English and Maths
* Minimum 2:1 degree, ideally in engineering, construction or science-related subject
* Are efficient with Microsoft Office including Word, Excel, PowerPoint
* Experience of working in the manufacturing and/or construction industry
* Knowledge of quality tools and techniques & exposure to quality standards
* Knowledge of H&S, quality and environmental law and regulations
* Have top-notch troubleshooting and problem-solving skills
* Self-motivated and organised
* Enthusiastic, flexible and adaptable
* Attention to detail
* Have excellent communication skills, both written and verbal
* Are positive, personable and an effective team player

…we may just be the right fit for each other. Does this sound like you?

**Role & Responsibilities**

 Your key duties will include:

* Consistent inspection, testing and monitoring of product, materials & final packaging appearance ensuring continuous improvement of the product and process
* Complaint investigation and reporting
* Statistical data input and analysis to identify trends and identify viable solutions and areas of improvement
* Assisting Production and Maintenance with refining the batching process and assisting with implementation of Operator competency
* Effective care, control and management of raw material and monthly stock takes
* Sharing best practice, and knowledge with colleagues and ensuring collaboration with different areas of the business

48 hours Full-Time

Perm Contract

Benefits

* Generous company-contributed pension scheme
* Bonus
* Life assurance
* 31 days annual leave inclusive of bank holidays
* Annual health surveillance
* Cycle to Work Scheme
* Corporate discounts

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**HOW TO APPLY**

In order to apply for this position, you will need to submit an online application. Alternatively, candidates can send their CV and cover letter to careers@russellrooftiles.com, stating their current salary and salary expectations for the role. Only applicants, who can adequately demonstrate how they meet the requirements of the person specification, as outlined in the job description, will be short-listed. CV's are accepted only with an accompanying online application form. If you require further information, please contact careers@russellrooftiles.com.